

**AMERICAN EXPRESS & DISCOVER ACCEPTANCE APPLICATION**

Please Print or Type **Only**

**American Express:** \_\_\_\_\_ **Discover:** \_\_\_\_\_ **Both:** \_\_\_\_\_

**Date:** \_\_\_\_\_ **Sales Office #:** \_\_\_\_\_

**Corporation** \_\_\_\_\_ **Sole Proprietor** \_\_\_\_\_ **Partnership** \_\_\_\_\_

**Full Legal Name of Bus:** \_\_\_\_\_

**(DBA, Trade Name):** \_\_\_\_\_

**Contact Name:** \_\_\_\_\_

**Business Address:** \_\_\_\_\_

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip:** \_\_\_\_\_

**Phone Number of Business:** \_\_\_\_\_

**Alternate / Corporate Address if Different than above:**

**Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip:** \_\_\_\_\_

**Payment:** \_\_\_\_\_ **Correspondence:** \_\_\_\_\_ **Marketing Material:** \_\_\_\_\_

**How Long in Business:** \_\_\_\_\_ **Yrs.** \_\_\_\_\_ **Months**

**Single Outlet:** \_\_\_\_\_ **Outlet Reporting to HQ** \_\_\_\_\_ **Headquarters** \_\_\_\_\_

**Description of Business:** \_\_\_\_\_

**(Must be Included)**

**Retail:** \_\_\_\_\_ **MoTo:** \_\_\_\_\_ **Service:** \_\_\_\_\_

**Owner Information:**

**Bus. Name:** \_\_\_\_\_

**Full Name:** \_\_\_\_\_

**Title:** \_\_\_\_\_ **Owner** \_\_\_\_\_ **President** \_\_\_\_\_

**Home Address:** \_\_\_\_\_

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip:** \_\_\_\_\_

**SS #:** \_\_\_\_ - \_\_\_\_ - \_\_\_\_\_ **Fed Tax ID:** \_\_\_\_ - \_\_\_\_\_

**Banking Information:**

**Name Of Bank:** \_\_\_\_\_

**ABA#** \_\_\_\_\_ **DDA#** \_\_\_\_\_  
*(always 9 digits)*

**Name on Bank Account:** \_\_\_\_\_

**Bank Address:** \_\_\_\_\_

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip:** \_\_\_\_\_

**Type of Transaction:** **In Person** \_\_\_\_\_ % **Card not Present** \_\_\_\_\_ %

**Average Ticket \$** \_\_\_\_\_ **Annual Bankcard Sales \$** \_\_\_\_\_

*American Express and Discover recognize Different SIC & MCC Codes and Disc. rates.*

**American Express Info:**

**SIC Code:** \_\_\_\_\_ **Disc. Rate:** \_\_\_\_\_

**Discover Info:**

**Transaction Fee:** \_\_\_\_\_ **Membership Fee:** \_\_\_\_\_

**MCC Code:** \_\_\_\_\_ **Disc. Rate:** \_\_\_\_\_

\*All sales offices must keep a signed copy of the original American Express Application on file.